BOARD OF TRUSTEES
MENTOR PUBLIC LIBRARY
ORGANIZATIONAL MEETING MINUTES
JANUARY 15, 2020

I. CALL TO ORDER: 4:59 p.m. by President, Mrs. Diane Wantz

- Present: Diane Wantz, Melanie Majikas, Sue Wilcosky, Terri Mervo
- Excused: Sonja Maier, Daniel Hyla
- Staff Present: Cheryl Kuonen, Colleen Snyder, Jen Grill, Sue Fram

A. Executive Session for the Purpose of Employment/Compensation of a Public Employee

#20-001 RESOLUTION:
On a motion by Mrs. Mervo, seconded by Mrs. Wilcosky, the Mentor Public Library Board of Trustees moved to executive session for matters of employment pursuant to Ohio revised Code 121.22 (G) (1) at 5:00 p.m.

Roll Call: Ayes (4) Mrs. Wantz, Mrs. Mervo, Mrs. Majikas, Mrs. Wilcosky; Nays (0). Motion carried.

Christine Henninger arrived at 5:05 p.m.

The Board returned to regular session at 5:17 p.m.

- Present: Diane Wantz, Melanie Majikas, Sue Wilcosky, Terri Mervo, Christine Henninger
- Excused: Sonja Maier, Daniel Hyla
- Staff Present: Cheryl Kuonen, Colleen Snyder, Jen Grill, Ed Mikolic, Craig Mossbruger, Sue Fram
- Others present: Pam Rose, Notary; Mary Pelton, SEIU representative

B. Swearing-In of Trustee
The swearing-in of Christine Henninger was conducted by Mrs. Rose. Mrs. Henninger’s new term will run through December 2026.

C. Election of 2020 Board Officers
Mrs. Wantz presented the Nominating Committee’s slate of officers for 2020.

#20-002 RESOLUTION:
On a motion by the Nominating Committee, seconded by Mrs. Henninger, the Board moved to approve the election of officers for 2020 as follows: Melanie Majikas, President; Terri Mervo, Vice-President; Sue Wilcosky, Secretary.

Hearing no additional nominations from the floor, Mrs. Wantz asked that the roll be called.
Roll Call: Ayes (5) Mrs. Mervo, Mrs. Wilcosky, Mrs. Henninger, Mrs. Majikas, Mrs. Wantz; Nays (0); the motion was approved.

D. Swearing in of Board Officers
   The swearing-in ceremony for the 2020 Board officers was conducted by Mrs. Rose.

Mrs. Wantz congratulated the in-coming officers, thanked the Trustees, and was presented a gift from the Library for her service by Mrs. Kuonen.

As newly appointed President, Melanie Majikas assumed her duties as President and presided over the remainder of the meeting. Mrs. Majikas thanked Mrs. Wantz for her leadership and time on the Board.

E. Appointment and Renewal of Fiscal Officer Contract

#20-003 RESOLUTION:  
On a motion by Mrs. Henninger, seconded by Mrs. Wilcosky, the Board of Trustees of the Mentor Public Library resolved to continue the appointment of Colleen Snyder as Fiscal Officer through its organizational meeting in January 2021 and to do so in accordance with the terms of her current employment contract and amendments.

Roll Call: (5) Mrs. Wantz, Mrs. Majikas, Mrs. Henninger, Mrs. Mervo, Mrs. Wilcosky; Nays (0). Motion carried.

F. Bond Renewal

#20-004 RESOLUTION:  
On a motion by Mrs. Mervo, seconded by Mrs. Wantz, the Board of Trustees of the Mentor Public Library resolved to approve to continue the surety bond with Liberty Mutual on behalf of Colleen Snyder, Fiscal Officer and in favor of the Board of Trustees of the Mentor Public Library through its organizational meeting in January 2021.

Roll Call: Ayes (5) Mrs. Majikas, Mrs. Henninger, Mrs. Mervo, Mrs. Wantz, Mrs. Wilcosky; Nays (0). Motion carried.

G. Committee Structure Review
   Mrs. Majikas surveyed the Trustees regarding the current structure of the Board’s committees. Mrs. Mervo suggested to table the discussion to include the full Board. Mrs. Majikas requested that the Steering Committee meetings begin at 4:30 p.m., beginning on February 5, 2020, to which everyone agreed.

#20-005 RESOLUTION:  
Mrs. Majikas adjourned the meeting at 5:27 p.m. without objection.

SUBMITTED BY: ___________________________ Secretary

APPROVED BY: ___________________________ President

Organizational Meeting Minutes – January 15, 2020